



Ancaster
Church of England Primary School

Monday 14th September 2020

Dear Parents and Carers,

In light of recent events, we have reviewed again the systems and procedures that we have in place to help protect all members of our school community during the Covid-19 pandemic. We are so proud of the children and staff in their positive responses to the way in which we have returned since the wider reopening as well as their exceptional hard work in ensuring that they follow all of the new rules and routines that we now have in place. Can I please take this opportunity to say thank you to our parents and carers for a much smoother drop off this morning as requested in the latest newsletter. I am happy to report that there were three very clear distinct groups arriving today which made the plans that we have in place in the classroom much easier to implement. Please do ensure that this is maintained tonight at pick up and beyond.

One element of our systems that we have discussed today is our interaction with the parent body. We know that any potential transmission of the virus is increased between adult to adult interaction and drop off and collection times elicit an opportunity for parents to pass messages to staff in a quick and easy manner. Whilst we would appreciate the use of email/reading records for the more ad-hoc passing of messages, there will always be the need for us to discuss items with you that require a conversation.

With this in mind, we would like to ask **all adults (and anyone aged 12+)** to wear a face covering when on school site for drop off and collection points as well as in the case of attendance at any essential meetings that we need to hold in school. Staff will also wear a face covering for these times too as we know that face coverings are more effective when worn by both sets of adults. Should you visit the school office, you will also need to wear your mask whilst speaking with staff. If you are exempt from wearing a face covering in a public place, then please follow the guidelines as you would for other scenarios. We will also ask that you observe a social distance of 2m when speaking to a member of staff. If you forget this, and we remind you, please don't think we are being rude.

Staff will all be wearing a face covering at collection points this afternoon. Whilst I understand that this is short notice, I would appreciate it if this change could be actioned by the wider parent body from tomorrow (Tuesday 15th September) please. However, if you have a face covering to wear this afternoon, then please do wear it.

Thank you in advance for supporting us with this. We take the health, safety and protection of all of our community very seriously and this is another way we are working with you to keep safe.

Yours Sincerely,

Mr Sam Eden
Headteacher

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