



Ancaster

Church of England Primary School

Exclusion of Pupils Policy

"Be the Best You Can Be!"

Signed by Chair of Governors or Committee Chair: Signed by Headteacher:	Approved by the Governing Body and Headteacher at a meeting held on:
Next Date of Review:	Associated policies: Attendance

Introduction

A decision to exclude a pupil, either for a fixed period or permanently is seen as a last resort by the school. The school uses Lincolnshire's Behavioural Outreach Support Service (BOSS) to manage challenging behaviour and ensures that the ladders of support are in place where a child warrants additional support.

The school is responsible for communicating to pupils, parents and staff its expectations of standards of conduct. A range of policies and procedures are in place to promote good behaviour and appropriate conduct.

Aims

The aim of this policy is to encourage and support the clear definitions for each stakeholder involved in exclusions. It is not intended to be prescriptive or to attempt to cover all possible events. The central objective is to safeguard pupils and staff and ensure the Headteacher establishes early control in partnership with other appropriate agencies, minimises disruption, and to recover a full educational programme to a pupil as soon as possible.

The Role of the Headteacher

Only the Headteacher has the responsibility for giving fixed term exclusions to children for serious acts of misbehaviour. For repeated or very serious acts of anti-social behaviour, such as verbal or physical abuse or assault, only the Headteacher may decide to permanently exclude a child. The decision to exclude cannot be delegated.

The Role of the Governors

The Governing Body has the responsibility of setting down these general guidelines on standards and discipline of behaviour, and of reviewing their effectiveness. The Governors support the Headteacher in carrying out the guidelines.

The Headteacher has the day-to-day authority to implement the school behaviour and discipline policy, but Governors may give advice to the Headteacher about particular disciplinary issues. The Headteacher must take this in to account when making decisions about matters of behaviour.

Fixed Term and Permanent Exclusions

Only the Headteacher has the power to exclude a pupil from school. The Headteacher may exclude a pupil for one or more fixed periods, for up to 45 days in any one school year. The Headteacher may also exclude a pupil permanently. It is also possible for the Headteacher to convert a fixed term exclusion a permanent exclusion, if the circumstances warrant this.

If the Headteacher excludes a pupil, (s)he must inform the parents, giving reasons for the exclusion. At the same time the Headteacher makes it clear to the parents that they can, if they wish, appeal against the decision to the Governing Body.

The Headteacher informs the Local Education Authority (LEA) and the Governing Body about any permanent exclusions, and about any fixed term exclusions beyond five days in any one

term.

The Governing Body, nor any other member of staff cannot either exclude a pupil or extend the exclusion period made by the Headteacher.

The Governing Body will convene a Discipline Committee in the case of an appeal, to be made up of at least 3, and no more than 5 Governors. This committee considers any exclusion appeals on behalf of the Governing Body.

When an appeal panel meets to consider a permanent exclusion, they consider the circumstances in which the pupil was excluded, consider any representation by parents and the LEA, and consider whether the pupil should be reinstated.

If the Appeal Panel decide that a pupil should be reinstated, the Headteacher must comply with this ruling.

Monitoring

The Headteacher keeps a record of any pupil who is excluded for a fixed term, or who is permanently excluded.

It is the responsibility of the Governing Body to monitor the rate of exclusions and to ensure that the school policy is administered fairly and consistently.

Review

The Governing Body are to review this policy every two years.